

STATE OF TEXAS)
)
COUNTY OF PARKER)

COMMISSIONER COURT

BE IT KNOWN that on the 25th day of April 2016 the Honorable Commissioners Court of Parker County, Texas, convened in regular session hereof in the commissioner's courtroom on the first floor of the Parker County Courthouse, One Courthouse Square, Weatherford, Texas, for the following purpose, to wit:

Present: Judge Riley
Commissioner Conley
Commissioner Peacock
Commissioner Walden
Commissioner Dugan
County Attorney John Forrest
Deputy Clerk Lila Deakle

Absent: None

1. QUORUM CHECK

2. INVOCATION: David Slyter, Grace First Presbyterian Church

3. U.S. PLEDGE & TEXAS PLEDGE: Judge Pro Tern, Commissioner George Conley

9. APPROVAL:

B. Accept donation of county clerk's record book dating back to the 1800's, from Tim Lewelling. (Judge Riley)

Tim Lewelling presented information to the court. He donated on behalf of the Lewelling Family a 1897 historical county clerk record book found among his late father's possessions.

Jeane Brunson, County Clerk, accepted the book and plans to have it restored.

Motion was made by Judge Riley and seconded by Commissioner Walden to approve B. Accept donation of county clerk's record book dating back to the 1800's, from Tim Lewelling. (Judge Riley)

ALL AYE
MOTION CARRIED

4. CONSENT: (Member of court may ask for discussion on any item listed)

A. AUDITOR:

1. Certification of revenues.

2. Line item budget adjustments. Submitted

3. Payment of routine bills. Submitted

4. Audit Reports.

Motion was made by Judge Riley and seconded by Commissioner Walden to approve Auditor items 2 and 3.

ALL AYE
MOTION CARRIED

B. TREASURER:

1. Report from County Treasurer on balances of all funds "1 thru 999".

2. Accept or release pledged securities.

3. Approval of payroll, payments for insurance, retirement.

4. Unemployment appeal claims.

Motion was made by Judge Riley and seconded by Commissioner Dugan to approve Treasurer items 1 and 3.

ALL AYE
MOTION CARRIED

C. COUNTY JUDGE:

1. Approval of minutes.

2. Monthly reports.

3. Personnel changes.

Motion was made by Judge Riley and seconded by Commissioner Dugan to approve County Judge items 1, 2, and 3.

ALL AYE
MOTION CARRIED

5. PRESENTATION:

A. Review of Chapter 31 1, Texas Tax Code, and discuss the criteria and guidelines for creating a Tax Increment Finance Zone as requested by the City of

Weatherford. (Judge Riley)

Texas Tax Code, Section 311

Sharon Hayes, City Manager, presented information to the court.

-Commissioner Conley wanted to know if they had to approve the whole list or can they reduce the amount.

Trent Petty, Tax Consultant, representing the city of Weatherford, presented information to the court.

-Commissioner Walden had questions about the make-up of the board.

Trent Petty, Tax Consultant, commented that the board is advisory board. The city will set the board. County will participate in the board.

-Judge Riley requested information about how areas were chosen.

Trent Petty, Tax Consultant stated that the City looked at economic potential, to include undeveloped areas that had the greatest potential for development.

-Commissioner Walden requested time to study the information before a motion is made. Requested this item be placed on the next agenda. Judge Riley stated it would be on the first agenda in May.

NO ACTION. No motions were made.

D. PURCHASING:

1. Interdepartmental transfers of equipment and inventory reports. None Submitted

2. Accept/Reject /Renew RFQ PC16-15 Planning Consultant for Parker County Building Space. (Kim Rivas/Judge Riley)

Kim Rivas, Purchasing Agent, presented information to the court.

No Action

3. Accept/Reject/Renew RFP PC16-22 Countywide e Waste/Trash Receptacles. (Kim Rivas/Judge Riley)

Kim Rivas, Purchasing Agent, presented information to the court.

Motion was made by Commissioner Conley and seconded by Commissioner Walden to approve Purchasing item 3 as presented.

ALL AYE
MOTION CARRIED

4. Authorization to Advertise RFP PC 16-25 Disaster Debris Removal, Reduction, Disposal and Other ER Services Advertising dates: 05/06/ 16 & 05/ 13/16; RFP Opening 06/03/1 6; Anticipated Award Date: 06/27/ 16. (Kim Rivas/Judge Riley)

Kim Rivas, Purchasing Agent, presented information to the court.

Motion was made by Judge Riley and seconded by Commissioner Walden to approve Purchasing item 4 as presented.

ALL AYE
MOTION CARRIED

5. Authorization to Advertise RFP PC I 6-26 Debris Removal Monitoring Advertising dates: 05/06/ 16 & 05/13/16; RFP Opening: 06/03/16; Anticipated Award date: 06/27/ 16. (Kim Rivas/Judge Riley)

Motion was made by Judge Riley and seconded by Commissioner Dugan to approve Purchasing item 5 as presented.

ALL AYE
MOTION CARRIED

6. Authorization to Advertise PC 16-27 Welding Supplies & Materials Advertising dates: 05/03/16 & 05/10/16; Bid Opening: 05/24/ 16; Anticipated Award date: 06/13/16. (Kim Rivas/Judge Riley)

Motion was made by Commissioner Conley and seconded by Commissioner Peacock to approve purchasing item 6 as presented.

ALL AYE
MOTION CARRIED

7. Authorization to Advertise PC 16-28 Transportation of Human Remains Advertising dates: 05/03/16 & 05/10/16; Bid Opening: 05/24/ 16; Anticipated Award date: 06/13/16. (Kim Rivas/Judge Riley)

Motion was made by Judge Riley and second by Commissioner Dugan to approve Purchasing item 7 as presented.

ALL AYE
MOTION CARRIED

**8. Final Report of On-Line Surplus Property Auction Ended March 18, 2016.
(Kim Rivas/Judge Riley)**

Kim Rivas, Purchasing Agent, presented information to the court.

6. PLATS:

A. Approve the preliminary plat for a subdivision to be known as Sweeney Addition located on Tucker Drive in Precinct 1. (John Forrest/Commissioner Conley)

Leslie Coufal, Plat Coordinator, presented information to the court.

Motion was made by Commissioner Conley and seconded by Commissioner Peacock to approve A. Approve the preliminary plat for a subdivision to be known as Sweeney Addition located on Tucker Drive in Precinct 1. (John Forrest/Commissioner Conley)

ALL AYE
MOTION CARRIED

B. Approve the preliminary plat for a subdivision to be known as Hackberry Court located on Tidwell Road in Precinct 3. (John Forrest/Commissioner Walden)

Leslie Coufal, Plat Coordinator, presented information to the court.

John Forrest, Court Attorney, presented information to the court.

Motion was made by Commissioner Walden and seconded by Commissioner Peacock to approve Plats item B as presented.

ALL AYE
MOTION CARRIED

C. Approve the preliminary plat for a subdivision to be known as Patriot Place located on U.S. 180 and Old Mineral Wells Hwy in Precinct 2. (John Forrest/Commissioner Peacock)

Leslie Coufal, Plat Coordinator, presented information to the court.

Ritchy Brazino, NRB Surveying, presented information to the court.

No action

D. Approve the Final Plat for a subdivision to be known as S. Dearman Family Place located on Willow Bend Road in Precinct 3. (John Forrest/Commissioner Walden)

Leslie Coufal, Plate Coordinator, presented information to the court.

John Forrest, County Attorney, presented information to the court.

Motion was made by Commissioner Walden and seconded by Commissioner Peacock to approve Plats item D as presented.

All AYE
MOTION CARRIED

E. Approve the final plat for a subdivision to be known as El Dorado Addition located on Grindstone Road in Precinct 3. (John Forrest/Commissioner Walden)

No Action

F. Approve the revision dividing Lot 34 consisting of 2.237 acres into Lot 34-R 1 consisting of 1.236 acres and Lot 34-R2 consisting of 1.001 acres in a subdivision known as Blue Ridge Estates located on Blue Ridge Drive in Precinct 2 . (John Forrest/Commissioner Peacock) PUBLIC HEARING

Public Hearing was opened at 9:39a.m.

No Response

Public Hearing was closed 9:40a.m.

Leslie Coufal, Plat Coordinator, presented information to the court.

John Forrest, Count Attorney, presented information to the court.

Donald Coal, property owner presented information to the court.

Motion was made by Commissioner Peacock and seconded by Commissioner Walden to approve Plats item F as presented.

ALL AYE
MOTION CARRIED

G. Approve a revision dividing Lot 19 consisting of 1.07 acres, Lot 20 consisting of 1 .06 acres and Lot 21 consisting of 1.70 acres into Lot 1 9R consisting of 1.139 acres, Lot 20R consisting of 1.067 acres and Lot 2 1 R consisting of 1.584 acres in a subdivision known as Heritage Meadows, Phase 1 located on Eagle More Lane (a private road) in Precinct 3. (John Forrest/Commissioner Walden) PUBLIC HEARING

Public hearing was opened at open 9:45a.m.

No Response

Public Hearing was closed at 9:46a.m.

Motion was made by Commissioner Walden and seconded by Commissioner Peacock to approve Plats item G as presented.

ALL AYE
MOTION CARRIED

11. UPDATE ON TRANSPORTATION PROJECTS:

A. Responses from the Cities of Hudson Oaks and Weatherford about their funding share of the East Loop Interchange. (Judge Riley)

City of Weatherford indicated that they cannot provide funding.

Hudson Oaks indicated they would provide funding.

Motion was made by Judge Riley and seconded by Commissioner Walden to accept into the minutes responses from the Cities of Hudson Oaks and Weatherford about their funding share of the East Loop Interchange.

ALL AYE
MOTION CARRIED

7. REVIEW:

A. Accumulated employee compensatory time/straight time and consider a policy to reduce the accrued liability. (Judge Riley)

Judge Riley presented information to the court concerning accrued Compensatory and Straight Time.

John Forrest, County Attorney, presented information to the court.

Motion was made by Judge Riley and seconded by Commissioner Dugan to adopt a policy that requires all straight time currently accumulated to be used within 60 days of this date.

ALL AYE
MOTION CARRIED

Motion was made by Judge Riley and seconded by Commissioner Dugan to request the County Attorney to prepare a policy regarding the requirement of use of compensatory time by county employees.

ALL AYE
MOTION CARRIED

8. REVIEW AND EXECUTE:

A. City of Aledo Election Contract. (John Forrest/Judge Riley)

- B. Annetta South Election Contract. (John Forrest/Judge Riley)**
- C. City of Azle Election Contract. (John Forrest/Judge Riley)**
- D. City of Azle and Azle ISD Election Contract. (John Forrest/Judge Riley)**
- E. City of Fort Worth Election Contract. (John Forrest/Judge Riley)**
- F. City of Millsap Election Contract. (John Forrest/Judge Riley)**
- G. City of Millsap and Millsap ISD Election Contract. (John Forrest/Judge Riley)**
- H. Peaster ISD Election Contract. (John Forrest/Judge Riley)**
- I. City of Reno Election Contract. (John Forrest/Judge Riley)**
- J. City of Springtown Election Contract. John Forrest/Judge Riley)**
- K. City of Springtown and Springtown ISD Election Contract. (John Forrest/Judge Riley)**
- L. City of Weatherford Election Contract. (John Forrest/Judge Riley)**
- M. City of Weatherford and Weatherford ISD Election Contract. (John Forrest/Judge Riley)**
- N. City of Willow Park Election Contract. (John Forrest/Judge Riley)**
- O. Town of Annetta Election Contract. (John Forrest/Judge Riley)**

Motion was made by Judge Riley and seconded by Commissioner Walden to approve items A through O.

ALL AYE
MOTION CARRIED

- P. Memorandum of Understanding with ESD's for CAD Software Usage. (John Forrest/Judge Riley)**

County Attorney presented information to the court.

Motion was made by Judge Riley and seconded Commissioner Peacock by to approve item P as presented.

ALL AYE
MOTION CARRIED

9. APPROVAL:

A. Accept donation of \$25.00 to the Sheriff's Office. (Larry Fowler/Judge Riley)

Motion was made by Judge Riley and seconded by Commissioner Conley to approve A. Accept donation of \$25.00 to the Sheriff's Office. (Larry Fowler/Judge Riley)

ALL AYE
MOTION CARRIED

C. Precinct 3 will declare metal as surplus. (Commissioner Walden)

Motion was made by Commissioner Walden and seconded by Commissioner Peacock to approve C. Precinct 3 will declare metal as surplus. (Commissioner Walden)

ALL AYE
MOTION CARRIED

D. Precinct 3 will declare waste dirt from ditches as salvage. (Commissioner Walden)

Motion was made by Judge Riley and seconded by Commissioner Walden to approve D. Precinct 3 will declare waste dirt from ditches as salvage. (Commissioner Walden)

ALL AYE
MOTION CARRIED

E. Surplus and sell for scrap, used oil and mixed scrap metal from county clean-up at Precinct 2. (Commissioner Peacock)

Motion was made by Commissioner Peacock and seconded by Commissioner Walden to approve E. Surplus and sell for scrap, used oil and mixed scrap metal from county clean-up at Precinct 2. (Commissioner Peacock)

ALL AYE
MOTION CARRIED

F. Weatherford Chamber of Commerce to use the community room in the Downtown Annex for Peach Festival and authorize County Judge to coordinate the use and authorize Building and Grounds to assist in the use of the building, as directed by the Judge. (Judge Riley)

Judge Riley presented information to the court.

Motion was made by Judge Riley and seconded by Commissioner Walden to approve item F. as presented.

ALL AYE

MOTION CARRIED

G. Install a stop sign on Laurie Lane at the intersection of Allison Road in Precinct 1. (Commissioner Conley) PUBLIC HEARING

Public hearing was opened at 10:20a.m.

No Response

Public Hearing was closed at 10:21a.m.

Motion was made by Commissioner Conley and seconded by Commissioner Dugan to approve 9. G as presented.

ALL AYE
MOTION CARRIED

9. APPROVAL:

D. PURCHASING:

2. Accept/Reject /Renew RFQ PC16-15 Planning Consultant for Parker County Building Space. (Kim Rivas/Judge Riley)

Kim Rivas, Purchasing Agent, presented information to the court.

Bill Newnan of Parkhill, Smith and Cooper (PSC), presented a presentation to the court.

Submitted presentation.

10. ACCEPT INTO THE MINUTES:

A. RFP PC 16-17 Vending Services executed contract. (Kim Rivas/Judge Riley)

Motion was made by Judge Riley and seconded by Commissioner Conley to accept into the minutes RFP PC 16-17 Vending Services executed contract.

ALL AYE
MOTION CARRIED

12. EXECUTIVE SESSION: The Parker County Commissioners Court will meet in CLOSED SESSION to discuss to wit:

a. Personnel, In accordance with Section 551.74 of the Texas Government Code, Permitting Director.

b. Real Estate, In accordance with Section 551 .072 of the Texas Government Code.

At the conclusion of the Closed Session the Commissioners Court will reconvene in OPEN SESSION to make any decisions or take any action considered appropriate regarding said matters discussed in Closed Session. (John Forrest/Judge Riley)

Court went into closed session at 10:45a.m.

Court reconvened in open session at 11:55a.m.

Judge Riley presented information to the court.

Motion was made by Commissioner Conley and seconded by Commissioner Dugan to keep Jerrett Broten as the Parker County Permitting Executive and raise him to grade 11 step 6 which is \$57,971.00 annually.

ALL AYE
MOTION CARRIED

Motion was made by Judge Riley and seconded by Commissioner Conley to authorize approval of pay increase for permitting director to go into effect the next pay period.

ALL AYE
MOTION CARRIED

13. ADJOURNMENT.

NOTE: Commissioners Court may choose to convene into Executive Session items out of agenda sequence depending upon availability of counsel.

Motion was made by Judge Riley and seconded by Commissioner Peacock to adjourn.

ALL AYE
MOTION CARRIED

The meeting was adjourned at 11:57a.m.

STATE OF TEXAS)
)
COUNTY OF PARKER)

COMMISSIONER COURT

BE IT KNOWN that on the 25th day of April, 2016 the Honorable Commissioners Court of Parker County, Texas, Agenda Addendum session hereof in the commissioner's courtroom on the first floor of the Parker County Courthouse, One Courthouse Square, Weatherford, Texas, for the following purpose, to wit:

1. Approve Final Plat for Greenfield Acres, on Elliott Lane in Precinct 2. (John Forrest/Judge Riley)

Present: Judge Riley
Commissioner Conley
Commissioner Peacock
Commissioner Walden
Commissioner Dugan
County Attorney John Forrest
Deputy Clerk Lila Deakle

Motion was made by Commissioner Peacock and seconded by Commissioner Walden to approve 1. Approve Final Plat for Greenfield Acres, on Elliott Lane in Precinct 2. (John Forrest/Judge Riley)

ALL AYES
MOTION CARRIED