



**PARKER COUNTY
PERMITTING DEPARTMENT
1114 SANTA FE DRIVE
WEATHERFORD, TX 76086
817-598-6175**



PERMITTING PROCEDURES FOR ON-SITE SEWAGE FACILITIES

A. A permit is required to install or repair an on-site sewage facility in Parker County. The following information must be submitted:

- 1. Site evaluation and design (Layouts of conventional systems can be submitted by a licensed installer, alternative systems must have a design submitted by a Professional Engineer or Professional Sanitarian)**
- 2. Copy of the plat, survey or legal description of the property**
- 3. Property owner's information**
- 4. Physical address of the property (issued by 9-1-1 Addressing Office)**
- 5. Size of the dwelling (square footage of living area and number of bedrooms)**
- 6. For commercial property, the number of employees and hours of operation**
- 7. A check for the permit fee (\$300 for new installations, \$100 for repairs)**

B. Upon receipt of all of the above items the Permitting Office will:

- 1. Within 5 working days issue the Authorization To Construct if no problems exist.**
- 2. Problem resolution can take up to 30 days.**
- 3. If a permit is denied, a written denial and copy of the appeal process will be sent to the applicant.**

C. A permit will be issued based upon the following guidelines:

- 1. Texas Health and Safety Code Chapter 366**
- 2. Texas On-Site Sewage Facility Rules as adopted under Title 30, Chapter 285, effective December 27, 2012**

If a private water well is to be drilled, a permit must be obtained through the Upper Trinity Groundwater Conservation District. The telephone number is 817-523-5200.