Assumed Names/DBA

General Information:

An Assumed Name/DBA (Doing Business As) should be filed in the County Clerk's Office in the county in which business is to be conducted.

There are two different assumed name application forms:
Unincorporated assumed names are not protected. Another business owner or applicant may have previously chosen the business name you wish to use or may use the same name after you have filed your chosen business name. Searching the records is the responsibility of the applicant. An applicant may search assumed name documents already filed in Parker County by appearing in person at the County Clerk's office 1112 Santa Fe Drive, Weatherford, TX 76086 or online at http://countygovernmentrecords.com

Incorporated: This is a protected name through the office of the Texas Secretary of State. You must decide which form to use. The County Clerk's staff may not provide legal advice or opinions. You may obtain information regarding assumed names from the Texas Business and Commerce Code.
http://governor.state.tx.us/ecodev/business_resources/sba/

The Assumed Name Certificate must be signed before a Deputy County Clerk or before a Notary Public before being filed. All parties named on the Assumed Name application form must appear in person at the same time in the office of the County Clerk, 1112 Santa Fe Drive, Weatherford, TX at the time of filing if form not notarized.

Tax IDs are available from the Texas State Comptroller. Contact the nearest State Comptroller's field office at: 2108 E Randol Mill Rd, Suite 100, Arlington TX 76011 (817-459-1155) for information.

For an Employer's ID#, go to: http://www.texasworkforce.org

A Federal Tax ID# is available through the IRS at 800-829-1040.

Forms:
Download (Legal size) Assumed Name Form: Unincorporated
Download (Legal size) Assumed Name Form: Incorporated

Fees:

Due at the time of filing:	$26.00	Filing Fee
	6.00	Certified Copy
	1.00	Plain Copy (each)

Jeane Brunson,
Parker County Clerk