

**PARKER COUNTY
JUSTICE OF THE PEACE COURTS**

<http://parkercountytexas.com>

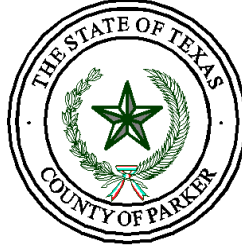
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Precinct 1

Judge Kelvin Miles
Courthouse Northeast Annex
Waymon Wright Building
1020 E. Highway 199
Springtown, Texas 76082
817-220-5857
Office Hours: 8:00 am - 4:45 pm
Pay by phone: 817-458-3232

Precinct 2

Judge Kelly Green
207 Fort Worth Hwy.
Weatherford, Texas 76086
817-598-0496
Office Hours: 8:00 am - 4:45 pm
Pay by phone: 817-458-3216



Precinct 3

Judge Dusty Vinson
Courthouse Annex
1112 Santa Fe Drive
Weatherford, Texas 76086
817-598-6192 or 817-598-6088
Office Hours: 8:00 am - 5:00 pm
Pay by phone: 817-458-3444

Precinct 4

Judge Kirk D. Martin
Willow Park Place
5189 East I-20 Service Rd N, Suite 109
Willow Park, Texas 76087
682-229-2224
Office Hours: 8:00 am - 5:00 pm
Pay by phone: 817-668-3113

SOME OFFICES MAY BE CLOSED FOR THE LUNCH HOUR

The citation issued to you by a Department of Public Safety Trooper or Parker County Sheriff's Deputy will result in a complaint being filed against you in this court. If you fail to respond to the charges by the appearance date on the citation, an additional charge will be filed for fail to appear and the Department of Public Safety will **DENY RENEWAL** of your Driver License.

**JUVENILES AND PROVISIONAL LICENSE HOLDERS MUST APPEAR IN PERSON WITH PARENT OR GUARDIAN
PLEASE CONTACT THE COURT FOR INSTRUCTIONS**

This letter is furnished to you through the courtesy of the courts to allow you to take care of this matter by mail if you so desire. You must complete the appropriate form on the reverse side. **CDL LICENSED DRIVERS MUST CONTACT THE COURT.**

Your options for most citations are:

- **Payment of Acceptable fine and court costs:** fill out Section 1 and Section 3, Part 1 and mail with your circled plea of either guilty or no contest to the appropriate Court, along with payment as discussed with the Clerk
- **Driver Safety Course Deferral (for some charges):** fill out Section 1 and Section 4 and send in the notarized form with your payment and circled plea of either guilty or no contest to the appropriate Court, along with payment as discussed with the Clerk
- **Deferred Disposition ("probation"):** fill out Section 1 and Section 3, Part 1 and mail with your circled plea of either guilty or no contest to the appropriate Court, along with payment as discussed with the clerk
- **If you choose to contest your citation,** fill out Section 1 and Section 3, Part 3 and mail to the Court. Your case will be set for Pre-Trial and if no settlement can be reached, will proceed to trial by Jury or trial by Judge, if you waive your trial by Jury.

SECTION 1-PERSONAL INFORMATION

*****THIS SECTION MUST BE COMPLETED*****

Print name as it appears on citation

Driver License Number

Correct Mailing Address

City, State & Zip Code

Daytime phone number with area code

Email address: _____

REPLY FORMS

SECTION 2 – PAYMENT BY CREDIT/DEBIT CARD

THERE WILL BE A CONVENIENCE FEE FOR USING THIS OPTION

Pay online at <http://parkercountytexas.com>
WWW.PARKERCOUNTYPAYMENTS.COM

SECTION 3- PAYMENT OF FINE OR NOT GUILTY PLEA (REQUEST FOR DEFERRED OR TRIAL) Check one of the following:

PAYMENT OF FINE or DEFERRED:

1. _____ I hereby enter a plea of **guilty** or **no contest** (circle only one) to the charge(s) of _____ waive jury trial and appearance for trial. Enclosed is my citation and a cashier’s check or money order for the fine amount made payable to the court as stated on your citation. **NO OUT OF STATE CHECKS.**

REQUEST FOR PRE-TRIAL:

2. _____ I hereby enter a plea of not guilty to the charge of _____ and request a pretrial hearing. You will be notified by mail of your pretrial date.

Date Amount enclosed Signature

SECTION 4-SAFETY COURSE DEFERRAL **THIS SECTION DOES NOT APPLY TO HOLDERS OF COMMERCIAL DRIVER’S LICENSE******

PAYMENT AND REPLY FORM TO BE FILED WITH COURT **PRIOR** TO TAKING COURSE

A Safety Course or Motorcycle Operator Training Course Deferral may dismiss some violations. The following affidavit must be completed, signed, and notarized. **NO OUT OF STATE CHECKS.**

In order to take a safety course or motorcycle operator training course in lieu of a conviction being entered on my driving record, I hereby state under oath:

- _____ I have requested the safety course on or before my answer date either in person or by certified mail.
- _____ I hold a valid Texas Driver’s License or I am active duty military or a spouse or dependant of active duty military member.
- _____ I do not hold a Commercial Driver’s License.
- _____ I have not had a safety course in the last year nor am I presently enrolled in a safety course to have a traffic citation dismissed.
- _____ I was not going more than 24mph over the posted speed limit.
- _____ I have proof of financial responsibility (Liability Insurance).

I hereby enter a plea of **guilty** or **no contest** (circle only one) to the charge of _____ and request the safety course deferral. Enclosed is a cashier’s check or money order for **(PLEASE CONTACT COURT FOR REQUIRED FINE AMOUNT)** made payable to the proper Justice Court listed on the reverse side. I understand I will be required to pay a fee to the safety class of my choice and **I am responsible for enrolling in a state certified safety course designed for my violation.** (i.e. Driving Safety Course, Seat Belt Safety Course or Motorcycle Operator Training Course.) ***

Date Defendant’s Signature

Sworn to and subscribed before me this _____ day of _____, 20_____.

Notary/Court Clerk

***** Additional Information and Requirements will be provided after payment.**